

Creative People and Places - Annual Progress Report (APR)

This report is designed to gather key information about your activities. Through this report you will be reflecting on your activities for the previous financial year – 1 April – 31 March.

The Arts Council will use this information to

- Monitor the progress of your project
- Evaluate the CPP programme
- Collect case studies and examples of good practice to share with the wider sector

Section 2 – You only need to complete this section if any changes have taken place since your last Annual Progress Report or since you signed your Funding Agreement (if this is your first Annual Progress Report).

Please provide brief responses to the questions – if the Arts Council requires further detail or clarification your Relationship Manager will discuss this with you. If there are questions that are not applicable in your circumstances, don't feel you have to answer them. If this is the case just indicate so in the form. You can provide a short explanation if you think it would be useful, but this isn't necessary.

About You

1. Name of CPP

2. Email of Person Completing Form

3. Name of Lead Organisation

4. List any new Consortium Members

Management and Governance Arrangements

Background information

5. How many formal core consortium meetings did you hold over the last financial year?

6. If attendance at core consortium meetings has been less than 100%, please briefly explain who has not attended and why:

7. Describe any changes, that have taken place in your governance and management structure during the last financial year and why they were needed

8. Describe any challenges you have encountered with governance and management in the last year, and how these have been tackled.

9. Describe any aspects of governance and management that have gone particularly well in the last year, and why this has been the case.

10. What factors have enabled or supported your governance and management over the last year?

11. Is your CPP part of any other place based strategic partnerships or developments?

Local Cultural Education Partnership

Culture Compact

Other

Activity

Working with Local People and Community Decision Making

12. How has the community in your place shaped and made decisions about the artistic and cultural offer in the last financial year?

13. Have there been any themes that your communities have seen as particularly relevant to them, or that they have been interested in exploring further through arts and culture, in the last financial year?

14. List any non-traditional venues for the arts you have used or supported the use of in the last year and describe what value this has added to your CPP.

15. Have you worked with any new community partners over the last financial year?

16. Has any of the activity you have supported led to the setting up of new independent or constituted groups? ('groups' can include amateur, community or professional) If so, please provide details.

17. Have any groups that you have worked with applied for their own funding, to continue activity? This can include funding from Arts Council England via Project Grants or funding from elsewhere. If so, please provide details.

Activity

Programme Delivery - Use this section to reflect on the delivery of your programme, your events and activities for the last financial year.

18. Tell us below what you consider to be your programme highlights over the last financial year and why (include weblinks to activities if possible):

19. How do you consider your programme has delivered against the following research questions in the last financial year? (include weblinks to activities if possible):

Research Question 1: Are more people from places of least engagement experiencing and inspired by the arts?

20. Research Question 2: To what extent was the aspiration for excellence of art and excellence of the process of engaging communities achieved?

21. Research Question 3: Which approaches were successful and what have we learnt?

Activity

Learning and Research Activities - Use this section to reflect on the learning and research activities you have undertaken in the last year

22. If you have created any online case studies toolkits or resources in the last financial year, please include them here:

23. Tell us about any particular challenges you have faced, or things you have done that have not been successful and how you have learned from them and changed your approach.

24. What evidence have you used to inform your programme over the year?

25. Please outline any ways in which this evidence has influenced what you do or has effected changes to your programming or delivery:

Finance

26. Is your CPP Consortium income and expenditure proceeding as planned?

- Are income or expenditure ahead or behind of schedule?
- What are the reasons for any variation?

27. Please detail any funding that you have applied for in the last financial year, which was either successful or unsuccessful:

Investment Principles

Please use this section to provide any examples of how your CPP addresses the Arts Council England Investment Principles, over and above any information you have already recorded above.

28. Ambition and Quality:

29. Inclusivity and Relevance:

30. Dynamism:

31. Environmental Sustainability:

Example Activities

This section will be used to collate examples of activity that demonstrate areas in the programme we are specifically interested in, for research purposes. Please feel free to include links to anything relevant online.

32. Describe any activity that you think demonstrates particularly strong examples of community decision making and/or power sharing:

33. Describe any activity that you think demonstrates particularly strong experimentation with innovative approaches to engaging communities:

34. Describe any projects that you have undertaken this year that have had a creative digital element (this can include creation of online content, but should not include day to day website maintenance or communications – like e-Newsletters or communications driven social media posts):

35. Has your activity led to any changes or surprising outcomes in your place?

36. What are you most proud of in the last year? This can include things that have gone wrong and that you have learned from, or things that have been successful.

37. Are there any particular examples of activity that you think might have had a positive economic impact on the place in which you're working? If you do think this, how do you know and how have you measured this impact?

38. Describe any projects that have focused on wellbeing or skills development:

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