Libraries Improvement Fund Round 3

Expression of Interest (EOI)

This document shows the questions asked and on-screen information during completion of the Libraries Improvement Fund Expression of Interest.

In addition to these pages, the EOI also includes

* an introduction
* information about the applicant (applicant details, address, contacts etc.) – these pull through automatically from your Applicant Profile. To change them you will need to edit your profile
* a Submission Summary – to help you ensure you have completed each section correctly

**Please note: this document cannot be used in place of our online application system.**

**Deadline for submitting Expressions of Interest:**

**19 June 2023 at midday (12pm)**

# Project cost and amount to be requested

Please confirm the overall cost of your project and the amount you will request from us if you are invited to apply.

Total project cost:

Amount to be requested from Arts Council:

**Matched Funding Percentage:**

# Statutory Approvals

Statutory Approvals are legal permissions and approvals needed for a building project. You should take advice on what statutory approvals apply to your project.

Please confirm whether any part of your project is required to comply with one or more of the following statutory approvals, selecting ‘Not applicable’ if statutory approvals are not required:

Statutory Approvals:

Choose options that apply from the following list:

* Building Regulations
* Listed Building Consent
* Change of Use
* Conservation Area Consent
* Full Planning Permission
* Lawful Development Certificate
* Outline Planning Permission
* Not applicable (no statutory approvals required)

# Design Development

Royal Institute of British Architects (RIBA) organises the process of managing and designing building projects and administering building contracts into a number of key work stages.

Indicate the work stage your project has reached (RIBA Plan of Work 2020), selecting ‘Not applicable’ if your project is not following the RIBA work stages.

Please note that your project must be developed to at least RIBA stage 3 if

you are invited to make an application.

* RIBA workstage:

Choose one option that applies from the following list:

* RIBA Work Stage 0: Strategic Definition
* RIBA Work Stage 1: Preparation and Brief
* RIBA Work Stage 2: Concept Design
* RIBA Work Stage 3: Spatial Coordination Design
* RIBA Work Stage 4: Technical Design
* RIBA Work Stage 5: Manufacturing and Construction
* RIBA Work Stage 6: Handover and Close out
* Not applicable (not following the RIBA work stages)

# Tell us about your project

**Describe your proposed project using up to 2,500 characters (including spaces) using the following prompts:**

* provide brief details of your organisation and the service you provide
* how many library sites will be included in the project?
* provide details of your project proposal and tell us what you have done so far to demonstrate need e.g. consultation, expert advice, surveys, plans etc.
* identify how your project contributes to the aims and outcomes of LIF
* provide details of the preparatory work you have already undertaken and confirm the RIBA design stage you have reached, if applicable
* please provide your anticipated overall project cost and the amount you would like to request if you are invited to apply
* confirm whether any partnership funding in cash or in kind is likely to be available for the project

Proposed project:

(please use both text boxes)

*Answer part 1*

No more than 1250 characters.

*Answer part 2*

No more than 1250 characters.

# Listing Status

Please provide details of the category of listing for your building, if applicable.

Historic England manages the National Heritage List for England database which provides access to up to date information on all nationally designated heritage assets in England. You can use the database to check if a building in England is listed.

Please tick all that apply

Choose options that apply from the following list:

* Grade 1
* Grade 2\*
* Grade 2
* Not applicable

# Library Site Address

When answering this section of the application, please ensure you are familiar with our legal requirements.

For further information please click here and refer to Section four of the Libraries Improvement Fund Guidance for applicants (ownership of land and buildings).

If you are invited to make an application, we may ask further details about your interest in the land.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Address name/number** | **Street** | **Locality** | **Town/city** | **Postcode** | **Local authority** |
|  |  |  |  |  |  |

# Visitor Numbers

Please provide library visitor numbers for the last 12 consecutive months of full opening:

|  |  |
| --- | --- |
| **Start date:** |  |
| **End date:** |  |
| **Number of Visitors:** |  |

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